



Australian Government  
Department of Immigration and Citizenship

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## Schools Sector: Temporary Visa (Subclass 571) Assessment Level 3 Application Document Checklist

This document lists the information and supporting documents required to lodge your student visa application. It also lists additional documents that you may need to provide depending on your individual circumstances.

**Important:** Visa application requirements differ from one country to another. If you are applying outside Australia, you must contact your nearest departmental office and check exactly how to submit your application and what documents to provide.

**See:** [Immigration Offices Outside Australia](#)

More information about this visa is available.

**See:** [About this Visa](#)

**Important:** Do not provide original documents unless requested. You must provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations. More information on certified documents and English translations is available.

**See:** [Information to Help Prepare Your Application](#)

You should ensure that you lodge a completed visa application. While the department may ask you to provide more information in order to determine whether you meet the criteria for grant of the visa, a decision on the visa application may be made solely on the information provided at the time of application.

**Note:** The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Form 1025i contains more information on how to apply.

**See:** [Form 1025i](#) *Making and processing visa applications*

**After completing this checklist, please attach it to the front of your application.**

<b>Forms, fees and charges</b>	✓
<p>For a student visa application complete form 157A.  <b>See:</b> <a href="#">Form 157A Application for a student (temporary) visa</a></p> <p>If you are lodging an application for a further student visa in Australia you may apply online.  <b>See:</b> <a href="#">Online Applications - Students</a></p>	
The electronic Confirmation of Enrolment (eCoE) certificate(s) and/or letter of offer issued by your education provider for the course(s) you are undertaking.	
<p>Visa application charge – payable to the Department of Immigration and Citizenship (DIAC) by credit card, debit card, bank cheque or money order.  <b>See:</b> <a href="#">Students and Trainee Visa Charges</a></p>	
Certified copies of passport or travel documents of all people included in the application. Passports must not have expired. If you are asked to attend a DIAC office you must bring your passport.	
If you are under 18 and are applying in Australia for a student visa you will need to show evidence that appropriate arrangements are in place for your welfare at the time you lodge your application. Please refer to the Welfare for Students Under 18 section of this checklist for information on what is considered acceptable evidence.	
<b>Personal documents</b>	✓
<p>If you are applying from outside Australia, four recent passport sized photographs (45mmx35mm) of you and any other person included in the application. If applying in Australia, only one photograph of each person is required.</p> <ul style="list-style-type: none"> <li>• These photographs should be of the head and shoulders only against a plain background.</li> <li>• Print the name of the person on the back of each photograph.</li> </ul>	
<p>Evidence of the relationship between yourself and all members of your family unit.</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• certified copies or notarised copies of birth certificates (including those who are not joining you in Australia)</li> <li>• marriage certificate.</li> </ul>	
<p>If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months.</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• joint bank account statements</li> <li>• billing accounts in joint names.</li> </ul>	
If you or anyone included in the application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).	

<p>If anyone in the application has changed his or her name, certified copies of documents verifying the name change.</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• marriage or deed poll certificate</li> <li>• a certified copy of evidence of the name change.</li> </ul>	
<p>If any dependent child included in the application is adopted, certified copies of the adoption papers.</p>	
<p>Certified copies of documents to verify custody and access arrangements for children under 18 years of age. This is not required if both parents or legal custodians are included in the application.</p>	
<p>If your family members have turned 5 years of age, but have not yet turned 18, and are remaining with you in Australia, you will need to provide evidence of enrolment in an Australian school, including payment of any required fee.</p>	
<p><b>Health documents</b></p>	✓
<p>All applicants may be required to provide <b>one</b> of the following:</p> <ul style="list-style-type: none"> <li>• medical and x-ray examinations for yourself and any family unit member planning to remain with in you Australia</li> <li>• evidence of a booking, or receipt, from Medibank Health Solutions for your medical and x-ray examinations.</li> </ul> <p><b>See:</b> <a href="#">Health Requirements</a></p>	
<p><b>Other health and character documents</b></p>	✓
<p>Evidence that you have Overseas Student Health Cover (OSHC) for the duration of your visa. Your visa expiry date will be determined by the expiry date of your OSHC.</p> <p><b>See:</b> <a href="#">How the visa works</a></p>	
<p>You may be required to provide a penal clearance for any country you have lived in for 12 months, or longer, in the last ten years, since reaching 16 years of age. If you have served in the armed forces of any country, you may be required to provide certified copies of military service records or discharge papers. The office processing your application will advise you if they require these documents.</p>	
<p><b>Academic documents</b></p>	✓
<p>Academic transcripts that show you have completed schooling to at least the year 6 level (or its equivalent).</p>	
<p>If your course is less than 16 months long, provide evidence that you have successfully finished Year 11 in Australia, and are enrolled in Year 12.</p>	
<p>If you must undertake an ELICOS (or other English language bridging course) before commencing your schools sector course, provide a Confirmation of Enrolment or letter of offer in an ELICOS of no more than 40 weeks duration.</p>	

<b>Financial documents</b>	✓
<p>Provide evidence that you have sufficient funds to cover yourself and your family members for the first 18 months of your stay in Australia for:</p> <ul style="list-style-type: none"> <li>• living costs</li> <li>• tuition costs</li> <li>• school costs for any school-age children.</li> </ul>	
<p>Declare on your student visa application that you have access to sufficient funds to cover the same costs for the remainder of your stay.</p> <p>The departmental officer assessing your application will need to be satisfied that the funds you are relying on will genuinely be available to you during your stay in Australia.</p>	
Provide evidence that you have access to funds to cover travel costs to and from Australia.	
<p>More information on financial requirements is available.  <b>See:</b> <a href="#">Financial Requirements</a></p>	
<b>Evidence of funds</b>	✓
Please provide <b>at least one</b> of the following:	
<p>a) Money Deposit from:</p> <ul style="list-style-type: none"> <li>• A financial institution <ul style="list-style-type: none"> <li>- in your name or the name of another individual</li> <li>- funds in a money deposit must be held for at least <b>3 months</b> immediately prior to the lodgement of your visa application.</li> </ul> </li> </ul> <p><b>Note:</b> The 3 months saving history requirement does not apply if you are applying for a further student visa to finish a course of study, and you have successfully completed at least 75% of that course.</p>	
<p>b) Loan from:</p> <ul style="list-style-type: none"> <li>• A financial Institution <ul style="list-style-type: none"> <li>- in your name or any individual member's name.</li> </ul> </li> <li>• The government of your home country.</li> </ul>	
c) Scholarship from your Australian Education Provider .	
<p>d) Scholarship or Financial Support from:</p> <ul style="list-style-type: none"> <li>• The government of your home country</li> <li>• The government of a foreign country</li> <li>• Employer</li> <li>• Multilateral agency</li> <li>• Gazetted organisation (Rotary International, Ford Foundation, National Red Cross and Red Crescent Societies)</li> <li>• Australian Government</li> <li>• Australian State or Territory Government</li> <li>• Acceptable non-profit organisation.</li> </ul>	

<b>Evidence of income</b>		✓
Please provide <b>at least one</b> of the following:		
a)	Tax Statement.	
b)	Income Statement.	
c)	Business Statement.	
d)	Loan documents.	
e)	Bank account statement(s).	
f)	Savings history or other evidence of regular income	
<b>Welfare for students under 18</b>		✓
If you are under 18 years of age you must provide evidence that every person with a legal right to decide where you live consents to your proposed studies in Australia		
If you are under 18 years of age you must provide evidence of <b>either</b> (a), (b) or (c):		
	a) If you intend to reside in Australia with a parent, or a person who has custody of you, you must provide evidence of the relationship, and that they have the right to remain in Australia for the period of your stay, or until you turn 18, whichever is the lesser period.	
<b>or</b>	b) If you intend to reside in Australia with a relative nominated by a parent or a person who has custody of you, you must provide evidence of the relationship, evidence that the relative is at least 21 years old, police clearance/s, and evidence that the relative has the right to remain in Australia for the period of your stay, or until you turn 18, whichever is the lesser period.  Police clearances do not need to be submitted at the time you lodge your application but will need to be submitted before your visa can be granted.  Further information on police clearances is available. <b>See:</b> <a href="#">Character and Penal Clearance Requirements</a>	
<b>or</b>	c) If you will not be residing in Australia with one of the above mentioned persons, you must provide a signed statement from your education provider confirming that appropriate arrangements have been made for your accommodation, support and general welfare during your stay in Australia.  Further information about eligibility is available. <b>See:</b> <a href="#">Students under 18 years of age – additional requirements</a>	
<b>Applications from applicants in Australia</b>		✓
If you are applying in Australia and do not already hold a student visa, you must provide exceptional reasons for the grant of student visa. You will need to demonstrate that exceptional circumstances exist to justify approving the application.		