



Australian Government
Department of Immigration and Citizenship

Sport Visa
(Subclass 421)

Nomination Document Checklist

This checklist is designed to assist you in submitting a complete nomination application which will help to minimise processing times. Please ensure the documents you submit cover your particular circumstances.

It is the responsibility of the nominator to provide a complete nomination application. While the department may ask you to provide more information in order to determine whether you meet the nomination criteria, a decision on the nomination application may be made solely on the information provided at the time of application.

Note: The nomination application fee will not be refunded if a decision is made to refuse the nomination application because the applicant did not satisfy the nomination criteria.

Please attach this checklist to the front of your application.

Forms, fees and charges	✓
A completed form 1378 See: Form 1378 <i>Nomination for a temporary residence position</i>	
Full payment of the nomination fee. See: Specialist Entry Visa Charges	
Sponsorship approval status	✓
Provide evidence that the sponsorship application has been lodged and/or approved. Example: Sponsorship application ID number or sponsor approval letter.	
Formal arrangement	✓
Formal arrangement or agreement, such as a contract.	
Details of remuneration package.	
Evidence that remuneration is comparable with Australian residents in undertaking similar activity or employment.	

Sports person entered into an event	✓
A letter of invitation.	
Registration showing the nominated primary person's entry to the event has been accepted.	
If the nominated primary applicant is an amateur competitor, provide evidence that the person does not derive an income from their sport (such as a payslip from their regular occupation).	
Assistant to competitors in sporting events	
If the nominated position is for a person to be appointed or employed to assist a Sports visa holder who is a competitor (or team) in a sporting event, provide evidence of the contractual agreement between that person and the competitor or team.	
If the nominated position is for a person to be appointed or employed to assist an internationally known Australian citizen or permanent resident sportsperson in one or more events, provide evidence of the contractual agreement between that person and the competitor.	
Contract between player, coach or instructor	✓
A copy of the contract between the sponsor and nominated primary applicant in relation to the nominated employment or activities	
Trainee	✓
Endorsement letter from the Australian national sporting body in the relevant field of sport.	
Structured training program.	
Judge or adjudicator	✓
Copy of the written invitation or request provided to the nominated primary applicant.	
Details of the nominated position	✓
Provide the following details about the position nominated: <ul style="list-style-type: none"> • job title and position • duty statement and responsibilities • other information about the position • statement of essential skills and qualifications required for the position • employment experience required for the position (including number of years of experience required) • weekly hours of employment or activity • details of any allowances. 	

Details of the nominated person	✓
Provide details about the nominated primary applicant, including: <ul style="list-style-type: none"> • name • date of birth • passport number • current address • contact details • their experience. 	
Provide details about all secondary applicants, including: <ul style="list-style-type: none"> • names • dates of birth • relationship to the primary applicant • passport numbers • current addresses • contact details. 	