



Australian Government
Department of Immigration and Citizenship

Entertainment Visa
(Subclass 420)

Nomination Document Checklist

This checklist is designed to assist you in submitting a complete nomination application which will help to minimise processing times. Please ensure the documents you submit cover your particular circumstances.

It is the responsibility of the nominator to provide a complete application. The department is not required to request additional information and may make a decision based only on the information provided with the application.

Please attach this checklist to the front of your application.

| | |
|---|---|
| Forms, fees and charges | ✓ |
| Form 1379 <i>Nomination for an Entertainment visa or Media and Film Staff visa</i> All relevant sections of the nomination form must be completed. | |
| Nomination fee. Full payment of the nomination fee. See: Specialist Entry Visa Charges | |
| Sponsorship approval status | ✓ |
| Provide evidence that the sponsorship application has been lodged and/or approved. Example: Sponsorship application ID number or sponsor approval letter. | |
| Performer in film or TV that is government subsidised | ✓ |
| A performing contract pertaining to the nominated person's performances in Australia. | |
| An itinerary of the engagements specifying dates and venues of performances. | |
| A certificate given by the Office for the Arts (OFTA), Department of the Prime Minister and Cabinet. | |
| Any licenses required in respect of the work to which the nomination relates. | |
| Evidence that the relevant union has been consulted. | |

| | |
|--|---|
| Performer for film or TV that is not government subsidised | ✓ |
| A performing contract pertaining to the nominated person's performances in Australia. | |
| An itinerary of the engagements specifying dates and venues of performances. | |
| A certificate given by the Office for the Arts (OFTA), Department of the Prime Minister and Cabinet. | |
| Any licenses required in respect of the work to which the nomination relates. | |
| Evidence that the relevant union has been consulted. | |
| Performer not in film or TV | ✓ |
| A performing contract pertaining to the nominated person's performances in Australia. | |
| An itinerary of the engagements specifying dates and venues of performances. | |
| Any licenses required in respect of the work to which the nomination relates. | |
| Evidence that the relevant union has been consulted. | |
| Directors or producers | ✓ |
| A contract pertaining to the nominated person's employment to be undertaken. | |
| An itinerary of the engagements specifying dates and venues of performances. | |
| Any licenses required in respect of the work to which the nomination relates. | |
| Evidence that the relevant union has been consulted. | |
| Support staff | ✓ |
| A contract pertaining to the employment between the nominated person and the employer. | |
| An itinerary of the engagements specifying dates and venues of performances. | |
| Any licenses required for the work to which the nomination relates. | |
| Evidence that the relevant union has been consulted. | |
| Non-commercial engagements | ✓ |
| Evidence that any engagements are for non-profit purposes. | |
| An itinerary of the engagements specifying dates and venues of performances. | |

| | |
|--|---|
| Details of the nominated position | ✓ |
| <p>Provide the following details about the position nominated:</p> <ul style="list-style-type: none"> • job title and position • duty statement and responsibilities • other information about the position • statement of essential skills and qualifications required for the position • employment experience required for the position (including number of years of experience required) • weekly hours of employment or activity • details of any allowances. | |
| Details of the nominated person | ✓ |
| <p>Provide details about the nominated primary applicant, including:</p> <ul style="list-style-type: none"> • name • date of birth • passport number • current address • contact details • their experience and qualifications. | |
| <p>Provide details about all secondary applicants, including:</p> <ul style="list-style-type: none"> • names • dates of birth • relationship to the primary applicant • passport numbers • current addresses • contact details. | |