



Australian Government

Department of Immigration and Citizenship

## Subclass 457 – Business (Long Stay) Visa Program Visa Application Checklist – to be used with Form 1066 (Standard Business Sponsors)

This checklist is designed to help you provide relevant information that will assist the Department of Immigration and Citizenship to process your application for a Subclass 457 visa through the Standard Business Sponsor stream. This will help to minimise processing times. Please ensure that the documents you submit cover your particular circumstances. The onus is on you to provide a complete application. The Department of Immigration and Citizenship is not required to request additional information and may make a decision based on information provided in your application.

The subclass 457 program is designed for people who wish to work temporarily in Australia. This program allows applicants to work for up to four years for a sponsoring employer and is restricted to people seeking to be employed in skilled occupations. There are three stages: sponsorship, nomination and **visa application**.

### Visa application – The prospective overseas skilled worker applies for a Subclass 457 – Business (Long Stay) visa

**Note:** If you are currently the holder of a subclass 457 visa and you wish to change employer, your proposed new employer is required to be an approved Standard Business Sponsor and they must lodge a nomination application. Your proposed new employer can do this by lodging a Form 1196N (*Nominating overseas employees to work temporarily in Australia* which identifies you as the person who will work in the nominated occupation. You do not need to apply for a new visa to change your sponsor.

You must not commence employment with your proposed new sponsor until the required nomination application has been approved. A new nomination does not extend the term of your visa. It is your responsibility to ensure that you have a valid visa to remain in Australia. To check your visa conditions including expiry date:

**See:** [Visa Entitlement Verification Online \(VEVO\) for Visa Holders](#)

Your subclass 457 visa application may be lodged at the same time as the sponsorship and/or nomination applications, but **should not precede them**. To be eligible for a subclass 457 visa, among other things you will need to demonstrate that you:

- are the subject of an approved nomination by a Standard Business Sponsor
- have completed (or commenced) the 457 visa skills assessment (if required)
- meet health and character requirements
- meet English language proficiency requirements and
- have made adequate arrangements in Australia for health insurance during the period of your intended stay in Australia.

Some of the documentation that you will need to provide can take several weeks to obtain, for example, evidence of professional registration/licensing or professional membership (if required). Wherever possible, these requirements should be completed prior to lodging your visa application. Please note that the visa can not be granted if there is a skills assessment outstanding.

**Note:** There is no age limit for the applicant in this visa subclass.

Applications can be lodged:

- Electronically using the eVisa online services available from the department's website:  
**See:** [www.immi.gov.au/e\\_visa](http://www.immi.gov.au/e_visa).  
**Note:** If you are sending electronic attachments, please upload them as a document in PDF format through eVisa rather than sending them as email attachments.  
**See:** [www.immi.gov.au/e\\_visa/employer-sponsored.htm](http://www.immi.gov.au/e_visa/employer-sponsored.htm)
- By submitting a completed paper application to at any State or Territory Immigration office in Australia or at an Australian mission overseas.  
**See:** [www.immi.gov.au/contacts/offices.htm](http://www.immi.gov.au/contacts/offices.htm)

There are a number of sponsorship obligations that your sponsor must satisfy. More information about sponsorship obligations and the sanctions that may be imposed on sponsors for failing to satisfy them is available on the website.

**See:** <http://www.immi.gov.au/skilled/skilled-workers/sbs/obligations-employer.htm>

For further information, please look at our website or call our general enquiry line during business hours.

**See:** [www.immi.gov.au/employers](http://www.immi.gov.au/employers)

**Telephone:** 131 881

If you are outside Australia, please contact your nearest Australian mission.

## Primary Applicant

To be granted a Subclass 457 visa through the standard business sponsor stream, the decision maker must be satisfied of various criteria. The following is a list of some of the criteria which the decision maker must be satisfied of and the documentation which you can provide to assist with their assessment.

### To establish your identity

*Evidence may include:*

Passport Biodata Page - copy  
(page with photo and personal details)

Passport size photograph

Birth Certificate

Family Register Document

Identity Card

Details of any name change

### To satisfy the requirement that your intention to perform the occupation is genuine and, if required in your case, that you have the skills necessary to perform the occupation

*Note: Please refer to the Trades Recognition Australia website to determine if you are an applicant required to undertake a skills assessment*

*See: [www.deewr.gov.au/tra](http://www.deewr.gov.au/tra)*

*Evidence may include:*

457 Skills Assessment<sup>A</sup> - conducted by Trades Recognition Australia

Qualification Certificates (Professional and Educational)

Registration/Licensing as required<sup>B</sup>

Previous employment references<sup>C</sup>

CV or Resume<sup>D</sup>

### To satisfy the requirement that you have the required level of English language proficiency<sup>E</sup>

*Evidence may include:*

*(Note: The English language proficiency requirement does not apply to certain applicants. Please refer to (insert link to instrument) to determine if you are such an applicant)*

IELTS test results

Education undertaken in English

**To satisfy the requirements relating to your health and character<sup>F</sup>**

*Evidence **may** include:*

Certificate of Health Insurance cover<sup>G</sup>

Health Assessment - as defined in Form 1163i  
**See:** [Health Requirements](#)

*Evidence **may** include:*

Penal Clearances  
*(for each country you have lived in for more than 1 year in the past ten years)*  
**See:** [Character and Penal Clearance Requirements](#)

[Form 80](#)

[Form 1221](#)

Military Discharge Papers

## Family Members

### To establish the identity of your dependent family members included in the application

<i>Evidence may include (for each member):</i>	Passport Biodata Page - copy (page with photo and personal details)
	Passport size photograph
	Full Birth Certificate
	Marriage Certificate
	Family Register Document
	Identity Card
	Details of any name change
<ul style="list-style-type: none"> <li>Additional requirements if you have a de facto partner<sup>H</sup></li> </ul>	Co-habitation evidence
	Joint Bank Account Statements
	Joint ownership/leasing of property
	Other legal documents
<ul style="list-style-type: none"> <li>Additional requirements for dependants 18 years of age or over (other than partner)</li> </ul>	<a href="#">Form 47A</a> <sup>I</sup>
	Bank statements
	Residential Details (mail addressed to dependant)
	School enrolment details
<ul style="list-style-type: none"> <li>Additional requirements for dependants <b>under</b> the age of 18 where only ONE parent/guardian is included in the application</li> </ul>	<a href="#">Form 1229</a> <sup>J</sup>
	Other parent/guardian's passport copy
	Custody Papers
	Court Documents
	Adoption Papers
Letter of consent from non-migrating parent	

**To satisfy the requirements relating to health and character<sup>F</sup> for your dependent family members included in the application**

<i>Evidence <b>may</b> include:</i>	Certificate of Health Insurance cover
	Health Assessment - as defined in Form 1163i <b>See:</b> <a href="#">Health Requirements</a>
<i>Additional evidence that <b>may</b> be required:</i>	Penal Clearances <i>(for each country lived in for more than 1 year in the past ten years - applicants 16 years and older)</i> <b>See:</b> <a href="#">Character and Penal Clearance Requirements</a>
	<a href="#">Form 80</a>
	<a href="#">Form 1221</a>
	Military Discharge Papers

**Important:**

Do not supply original documents with your application. If we require an original document at any stage, we will ask for it.

You should provide 'certified copies' of original documents. This means a copy which is authorised as a true copy by a person before whom a Statutory Declaration may be made. Such authorised persons include the following: a magistrate, Justice of the Peace, Commissioner for Declarations, Commissioner for Affidavits, a person before whom a Statutory Declaration may be made under the law of the state in which the Declaration is made, a solicitor, registered medical practitioner, bank manager, postal manager and Australian Postal Corporation Officer with 5 years service.

Documents in languages other than English should be accompanied by an English translation completed by a professional translator. In Australia, this is a translator who is accredited by the National Accreditation Authority for Translators and Interpreters. Information on how to obtain translations is available from any office of the department.

If you provide us with fraudulent documents or claims, this may result in processing delays and/or your application being refused. Providing false or misleading information, documents or statements to an officer is a serious offence, with a maximum penalty of 10 years imprisonment or 1,000 penalty units, or both.

For further information, please look at our website or call our general enquiry line during business hours.

**See:** [www.immi.gov.au/employers](http://www.immi.gov.au/employers)

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## NOTES

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### <sup>A</sup> **Note A – Skills Assessment**

To be granted a Subclass 457 visa, applicants may be required to undertake a skills assessment Trades Recognition Australia update the skills assessment processes from time-to-time to provide for formal skills testing of trade occupations. Please refer to the Trades Recognition Australia website to determine if you are an applicant required to undertake a skills assessment.

**See:** [www.deewr.gov.au/tra](http://www.deewr.gov.au/tra)

### <sup>B</sup> **Note B – Registration/licensing**

Evidence from the relevant Australian registration or licensing authority that the applicant holds or will be able to meet necessary registration or licensing requirements, where relevant. The information relating to registration or licensing required must specify:

- the type of registration or licensing held and
- the name and contact details for the registering or licensing authority.

### <sup>C</sup> **Note C – Employment references**

Employment references must be on the letterhead of the employer and include the name, title and contact details of the referee. Employment details in the reference should include details of the applicant's position and dates of service. References should cover a period sufficient to demonstrate relevant skill level.

### <sup>D</sup> **Note D – Curriculum vitae**

Curriculum vitae (resume) must include full employment and educational history of the applicant, including dates and positions held for at least the last five years.

### <sup>E</sup> **Note E – English language proficiency**

There are specific requirements in relation to English language skills.

**See:** [www.immi.gov.au/skilled/skilled-workers/changes-eng-req.htm](http://www.immi.gov.au/skilled/skilled-workers/changes-eng-req.htm)

### <sup>F</sup> **Note F – Health and Character**

Applicants must meet health requirements for the grant of a visa.

**See:** [www.immi.gov.au/allforms/health-requirements/index.htm](http://www.immi.gov.au/allforms/health-requirements/index.htm)

For the Australian Government to determine whether you are of good character, we may ask you to provide police certificates for each country that you have lived in for 12 months or more over the last ten years since turning 16.

**See:** [www.immi.gov.au/allforms/character-requirements/index.htm](http://www.immi.gov.au/allforms/character-requirements/index.htm)

### <sup>G</sup> **Note G – Health insurance requirements**

All applicants need to provide evidence that they have made arrangements for adequate health insurance cover for the intended period of stay in Australia. For a sample template letter from your health insurance company, You do not need to provide the actual insurance policy.

**See:** [www.immi.gov.au/](http://www.immi.gov.au/)

If you are covered by a Reciprocal Health Care Agreement (RHCA) with Australia, you only need to provide a copy of your Medicare card or evidence that you have lawfully enrolled with Medicare.

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For the list of countries that have RHCAs with Australia, please refer to the Medicare Australia website

**See:** [www.medicare.gov.au](http://www.medicare.gov.au).

**<sup>H</sup> Note H – De facto partner**

If you have a de facto partner, independent evidence of a mutually exclusive relationship must be provided. For example, evidence of co-habitation, joint bank account statements, joint ownership of property, billing accounts in joint names etc.

**<sup>I</sup> Note I – Dependents 18 years of age or over: Form 47A**

Form 47A must be completed for each dependent aged 18 years or over, other than your partner, included in the application. Relevant documentation supporting claims must be submitted.

**See:** [www.immi.gov.au/skilled/skilled-workers/sbs/eligibility-family.htm](http://www.immi.gov.au/skilled/skilled-workers/sbs/eligibility-family.htm)

**<sup>J</sup> Note J – Form 1229**

A parent or legal guardian not included in the application must complete and sign Form 1229 to provide consent to visa grant to the minor. Where custodial arrangements apply, relevant custody documents must be provided. Acceptable photo ID (such as personal details page of passport) of signatory must be provided.

**See:** [www.immi.gov.au/allforms/pdf/1229.pdf](http://www.immi.gov.au/allforms/pdf/1229.pdf).