



Australian Government
Department of Immigration and Citizenship

Skilled – Regional Sponsored (Provisional) Visa (Subclass 475)

Application Document Checklist

The checklist is to assist you to lodge your application with the Adelaide Skilled Processing Centre. Please:

- provide certified copies of original documentations (do not send originals)
- accompany documents not in English with accredited English translations
- secure your application together with a large clip and place in a large envelope
- do not place your application in a binder, folder, or plastic sleeve
- ensure Basic Eligibility Requirements are met at time of application.

Before you submit an application please self assess your eligibility.

See: [Skilled – Regional Sponsored \(Provisional\) visa \(subclass 475\) - Eligibility](#)

More information about this visa is available.

See: [About this Visa](#)

All applications are to be sent to the Adelaide Skilled Processing Centre:

By post: Adelaide Skilled Processing Centre Department of Immigration and Citizenship GPO Box 1638 Adelaide SA 5001 AUSTRALIA	By courier: Adelaide Skilled Processing Centre Department of Immigration and Citizenship 4th Floor, 55 Currie Street Adelaide SA 5000 AUSTRALIA
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Complete applications

You should ensure that you lodge a completed visa application. While the department may ask you to provide more information in order to determine whether you meet the criteria for grant of the visa, a decision on the visa application may be made solely on the information provided at the time of application.

Note: The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

You can also apply for this visa online (a separate checklist is available with the online application).

See: [Online Services - General Skilled Migration](#)

Note: This checklist is designed for paper applications and should be used only as a guide if you wish to prepare documents for an online application.

After completing this checklist, please attach it to the front of your application.

Basic Eligibility Requirements	Web link (where applicable)	✓
Complete and sign form 1276.	Form 1276 Application for general skilled migration to Australia	
Signed Australian Value Statement		
Correct Visa Application Charge.	Charges (Fees)	
Evidence of the main applicant's age.	Age	
Evidence that the main applicant meets the English language threshold.	English language ability	
Satisfactory skills assessment for the main applicant's nominated occupation on the Skilled Occupation List (SOL).	Skills Assessment	
Evidence of recent work experience or main applicant has met the Australian Study Requirement in the last six months.	Recent Work Experience or Australian Study Requirement	
Additional evidence for Points Test requirements (where applicable)	Web link (where applicable)	✓
Evidence of English language ability if claiming additional points for having proficient English	English language ability	
Evidence of skilled employment in the four years prior to the date of application.	Specific Work Experience	
Evidence of partner skills.	Partner Skills	
Evidence of Australian qualification(s).	Australian Qualifications	
Evidence of study and residence in a regional/low population growth metropolitan area.	Regional Australia/low population growth metropolitan area	
Evidence of recent Australian Work Experience or of completing a recognised Professional Year in Australia.	Australian Work Experience	
Evidence of fluency in Community Language	Community Language	

Other requirements to be granted this visa	Web link (where applicable)	✓
Either: <ul style="list-style-type: none"> • Nomination by State/Territory government; or • Sponsorship by Eligible Relative 	State/Territory government nomination Eligible Relative sponsor	
Health (do not undertake until requested to do so).	Health	
Character (do not apply for police clearances until requested to do so).	Character	
Personal documents for all applicants	Web link (where applicable)	✓
Certified copy of passport bio data page for all applicants.	Information to Help Prepare Your Application > Passport details	
Certified copies of birth certificates or other evidence of age, showing names of both parents, for all persons in the application.	Information to Help Prepare Your Application > Certified documents	
If you or any applicants are married, please provide certified copies of marriage certificate(s) and evidence you are in a genuine and continuing relationship.		
If you or any applicants are in a de facto relationship, independent evidence that you have been living in a genuine and continuing relationship for at least 12 months.		
If you or any applicants have been divorced or permanently separated please provide certified copies of the divorce document(s) or statutory declaration/separation certificate as appropriate.		
If your partner does not intend to migrate with you provide a statement explaining why and if they intend to join you in the future.		
If you or any applicant has been widowed, please provide a certified copy of the death certificate(s).		
Evidence of English language ability for all applicants over 18 years of age.	English language ability	
Completed form 80 for each person aged 16 years and over.	Character and Penal Clearance Requirements	
Completed form 47A and evidence of dependency for any applicant aged 18 years and over (form not required for a partner).	Form 47A <i>Details of child or other dependent family member aged 18 years or over</i>	

Evidence of custody arrangements for any children included in the application where one parent is not migrating, including consent from the non-migrating parent for the children to migrate.		
Two recent passport photographs for all applicants and any dependents who are not migrating.		
Military discharge certificate for any applicant included in the application who has served in the military.	Character and Penal Clearance Requirements	
Evidence of any change of name (for example deed poll certificate).		
If sponsored by an eligible relative: Evidence that your sponsor is an Australian Citizen, permanent resident of Australia or eligible New Zealand Citizen	Eligible Relative sponsor	
If sponsored by an eligible relative: Evidence of your relationship to your sponsor. Please include a family tree/diagram of your relationship to your sponsor.	Eligible Relative sponsor	