



Australian Embassy

Department of Immigration and Citizenship

Avenida dos Martires da Patria
Dili
East Timor

Internet: www.immi.gov.au/overseas/dili
Tel: 670 3322-111
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Partner Migration Application at Dili – Prelodgement advice for prospective applicants and sponsors in subclasses 309/100/300.

Average processing time for completed Partner migration applications at Dili is **4 months** from date of receipt. The processing time **MAY be extended** where applications are not complete when received, where applicants are not East Timorese Citizens, or where child custody, health or character issues arise.

Commonly required documentation

In order to assist us in processing your application as quickly as possible, you should first carefully read the information available on our website

See: <http://www.immi.gov.au/migrants/family/partner-outside.htm>

The following specific information is commonly requested by this office when applications are lodged. Obtaining these details in advance and lodging them with your application will further assist in processing:

- [x] Completed forms 160 (X-ray report), X-ray films, and form 26 (Medical examination), available from this office, along with medicals and x-rays for all dependents (if applicable). **Applicants who are pregnant should consult their doctor prior to undergoing a chest x-ray.**
- [x] Penal clearance certificate from the Civil Registrations office within the Ministry of Justice
- [x] Your travel document
- [x] Evidence that your relationship is genuine and continuing to the exclusion of all others, **including but not limited to (where applicable and for example):** photographs, evidence of joint property ownership, evidence of joint bank accounts or joint financial interests, money transfers, letters and phone accounts showing contact (**such as call charge records from Timor Telecom and Australian phone companies showing numbers you have called – mobile phone recharge receipts are not accepted**), evidence that your families are aware of your relationship;
- [x] Statutory declarations from yourself and your sponsor setting out the details of when and where your relationship commenced, how it has progressed, and your plans together;
- [x] Your **civil** marriage certificate (if applying as a married partner)
- [x] Signed Notice of Intent to Marry (if applying as a prospective partner)

- [x] At least two statutory declarations, preferably from Australian Citizens or Permanent residents who have known you for at least 12 months, and who can attest to the strength, genuineness and exclusiveness of your relationship **(please note, Statutory Declarations signed in Dili should be witnessed at this office, for which there is no charge);**
- [x] **Civil** birth certificates for yourself and any dependent applicants
- [x] If you have resided in another country in the last 10 years, including Australia, for 12 months or more, you will need a Police certificate from that country. Details on how and where to obtain these is available from this office or on the internet website at <http://www.immi.gov.au/allforms/character-requirements/>
- [x] If you or your sponsor have been married or in another defacto/partner relationship before, evidence that this relationship has ceased. This should be in the form of a *Decree Absolut* of Divorce, legal papers attesting to a separation in case of a defacto relationship, a death certificate if the other party is deceased, or a statutory declaration setting out the particulars in full in the case of a ceased partner or defacto relationship.
- [x] If your application includes any minor children (under 18 years of age), evidence that any other living person not included in the application and who has parental rights over them, such as a former partner, consents to the child/children migrating permanently to Australia. If this person is deceased, a civil death certificate will be required. If you have sole parental custody as a result of a court order or adoption, evidence of the court order or adoption will be required. Note that in the case of adopted Timor Leste children, it is a requirement that the Timor Leste Ministry of Social Solidarity has recognised and approved the adoption in writing, and that the adoption grants full parental rights.
- [x] **Sponsors** also need to provide; Civil birth certificate, travel document, proof of Australian citizenship/residence, employment details, evidence of income, evidence of any financial obligations in relation to child maintenance from previous relationships.

SOME COUNTRIES HAVE SEVERAL TYPES OF CIVIL DOCUMENTATION, ISSUED BY DIFFERENT AUTHORITIES. IF YOU WILL BE PRESENTING BIRTH, DEATH OR MARRIAGE CERTIFICATES, OR COURT DOCUMENTS FROM COUNTRIES OTHER THAN TIMOR LESTE OR AUSTRALIA, PLEASE CONTACT THIS OFFICE IN ADVANCE TO ENSURE THE DOCUMENTS YOU PLAN TO PRESENT ARE FROM AN ACCEPTABLE SOURCE IN THAT COUNTRY.

ALL DOCUMENTS NOT IN ENGLISH MUST BE FULLY TRANSLATED AND CERTIFIED BY AN AUTHORISED PERSON ON EACH PAGE. UNCERTIFIED COPIES OF DOCUMENTS WILL NOT BE ACCEPTED. PLEASE SUBMIT ONLY ORIGINAL DOCUMENTS OR COPIES CERTIFIED BY A JUSTICE OF THE PEACE.