



Australian Government
Department of Immigration and Citizenship

Carer Visa (Offshore)
(Subclass 116)

Application Document Checklist

This application document checklist details the information and supporting documents (personal, health and character) required to assist with the lodgement of a complete application with the department. Additional documentation may also be requested by the department.

Important: Application requirements differ from one country to another. If you are applying outside Australia, you must contact your nearest departmental office and check exactly how to submit your application and what documents to provide.

See: [Immigration Offices Outside Australia](#)

Important: Original documents should not be provided unless requested. Please provide 'certified copies' of original documentation. Documents not in English must be accompanied by accredited English translations.

See: [Booklet 4 Other Family Migration](#)

Complete applications are likely to be processed more quickly. Incomplete applications may be delayed or, in some cases, refused.

More information to help you prepare your application is available.

See: [Information to Help Prepare Your Application](#)

After completing this checklist, please attach it to the front of the application.

Forms and Charges	Check Box
<p>Form 47OF <i>Application for migration to Australia by other family members</i></p> <p>See also: Addendum to Form 47OF</p> <p>A completed form 47OF, signed in all the relevant places. Each person included in the form, who is aged 18 years or over, must have signed the Australian values statement.</p>	<input type="checkbox"/>
<p>Form 40 <i>Sponsorship for migration to Australia</i></p> <p>See also: Addendum to Form 40</p> <p>A completed form 40 from your sponsor.</p>	<input type="checkbox"/>
<p>Form 47A <i>Details of child or other dependant family member aged 18 years or over</i></p> <p>A completed form 47A.</p>	<input type="checkbox"/>
<p>Payment of the visa application charge</p> <p>See: Other Family Visa Charges</p>	<input type="checkbox"/>

Personal Documents	Check Box
<p>Documents to prove your identity – a certified copy of your birth registration showing both parents’ names. If you do not have a birth certificate and are unable to get one, you must provide a certified copy of the identification pages of at least one of the following documents:</p> <ul style="list-style-type: none"> • Passport • Family book showing both parents’ names • Identification document issued by the government • Documents issued by a court that verifies your identity. <p>If none of these documents can be provided, other acceptable evidence that you are who you claim to be must be submitted.</p>	
<p>Details of children and all other dependant family member aged 18 years or over, and evidence of their dependency on you and/or your partner. Enter these details on Form 47A. See: Form 47A Details of child or other dependant family member aged 18 years or over</p>	
<p>Evidence of your relationship with the sponsor, (certified copy of birth certificate, marriage certificates, death certificates, adoption certificates, or family status certificates or family books - if these documents are officially issued and maintained).</p>	
<p>Evidence that the sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, (certified copy of birth certificate, Australian passport or foreign passport containing evidence of permanent residence); for New Zealand citizens – evidence of length of residence in Australia and of continuing links with Australia.</p>	
<p>If the person requiring care is a member of your Australian relative’s family unit, evidence of their family relationship with, or dependency on, your Australian relative and evidence that they are an Australian citizen, Australian permanent resident or eligible New Zealand citizen.</p>	
<p>Evidence of dependency for all dependants aged 18 or over. Documents that show financial dependency may include bank records or other financial statements.</p>	
<p>If you or anyone included in the application is, or has been married, certified copies of the marriage certificate(s). If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months eg joint bank account statements, billing accounts in joint names etc.</p>	
<p>If you or anyone included in the application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate)</p>	

<p>If anyone in the application has changed his or her name (for example by marriage or deed poll), a certified copy of evidence of the name change</p>	
<p>If any dependant child included in the application is adopted, certified copies of the adoption papers</p>	
<p>Four recent passport size photographs (45mmx35mm) of you and any other person included in the application.</p> <ul style="list-style-type: none"> • These should be of the head and shoulders only against a plain background. • Print the name of the person on the back of each photograph 	
<p>Certified copies of documents to verify custody and access arrangements for children under 18 years of age. This is not required if both parents are included in the application</p>	
<p>If you are separated or divorced and you have a child under 18 years of age included in the application, evidence that you have the legal right to determine where the child will live (that is a court order), or a Statutory Declaration from each person with a legal responsibility to the child, stating they have no obligation to the child migrating,</p>	
<p>If you have served in the armed forces of any country, certified copies of military service record or discharge papers</p>	
<p>The Health Services Australia (HSA) certificate for the person who requires care or evidence the HSA assessment has commenced (a letter from HSA).</p>	