



**Australian Government**  
**Department of Immigration and Citizenship**

**Remaining Relative Visa**  
**(Subclass 115)**

**Application Document Checklist**

This application document checklist details the information and supporting documents required to assist with the lodgement of a complete application with the department. You may also need to provide additional information and documentation after you have made your application if the department requires it.

More information about this visa is available.

**See:** [About this Visa](#)

Original documents should not be provided unless requested. Please provide 'certified copies' of original documentation. Documents not in English must be accompanied by accredited English translations.

**See:** [Booklet 4 Other Family Migration](#)

You should ensure that you lodge a complete visa application. While the department may ask you to provide more information in order to determine whether you meet the criteria for grant of the visa, a decision on the visa application may be made solely on the information provided at the time of application.

**Note:** The Visa Application Charge (VAC) will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

More information to help you prepare your application is available.

**See:** [Information to Help Prepare Your Application](#)

Application requirements differ from one country to another. If you are applying outside Australia, you should contact your nearest departmental office and check exactly how to submit your application and what documents to provide.

**See:** [Immigration Offices Outside Australia](#)

**After completing this checklist, please attach it to the front of the application.**

<b>Forms, fees and charges</b>	✓
A completed form 47OF. <b>See:</b> <a href="#">Form 47OF</a> <i>Application for migration to Australia by other families</i> .	
A completed form 40 from your sponsor <b>See:</b> <a href="#">Form 40</a> <i>Sponsorship for migration to Australia</i> .	
A completed form 47A for each dependant aged 18 years or over. <b>See:</b> <a href="#">Form 47A</a> <i>Details of child or other dependant family member aged 18 years or over</i> .	
As applicable; complete Form 956 or Form 965A. <b>See:</b> <a href="#">Form 956</a> <i>Advice by a migration agent/exempt person of providing immigration assistance</i> <b>See:</b> <a href="#">Form 956A</a> <i>Appointment or withdrawal of an authorised recipient</i>	
Payment of the VAC <b>See:</b> <a href="#">Other Family Visa Charges</a>	
<b>Personal documents</b>	✓
Documents to prove your identity – a certified copy of your birth registration showing both parents' names. If you do not have a birth certificate and are unable to get one, you must provide a certified copy of the identification pages of at least one of the following documents: <ul style="list-style-type: none"> <li>• passport</li> <li>• family book showing both parents' names</li> <li>• identification document issued by the government</li> <li>• documents issued by a court that verifies your identity.</li> </ul> <p>If none of these documents can be provided, other acceptable evidence that you are who you claim to be must be submitted.</p>	
Four recent passport size photographs (45mmx35mm) of you and any other person included in the application. These should be of the head and shoulders only, and should show the person facing the camera and against a plain background. You should print the name of the person on the back of each photograph.	
Evidence of your relationship with the sponsor, (certified copy of birth certificate, marriage certificates, death certificates, adoption certificates, or family status certificates or family books – if these documents are officially issued and maintained).	
Evidence that the sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, (certified copy of birth certificate, Australian passport or foreign passport containing evidence of permanent residence), for the New Zealand citizens – evidence of length of residence in Australia and of continuing links with Australia.	

Evidence of dependency for all dependants aged 18 years or over. Documents that show financial dependency may include bank records or other financial statements.	
If anyone included in the application is, or has been married, certified copies of the marriage certificate(s). If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months (for example joint bank account statements, billing accounts in joint names).	
If anyone included in the application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).	
If anyone in the application has changed his or her name (for example by marriage or deed poll), a certified copy of evidence of the name change.	
<p>If you want to bring a child under 18 years of age with you to Australia, and that child's other parent is not included in the application, documentary evidence that you have the legal right to include that child in your application. Evidence may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• certified copies of official legal documents such as a court issued custody, access, or guardianship order</li> <li>• a statutory declaration from each person with a legal responsibility for the child, stating that they have no objection to the child migrating to Australia</li> <li>• a completed form 1229</li> </ul> <p><b>See:</b> <a href="#">Form 1229</a> <i>Consent form to grant an Australian visa to a child under the age of 18 years</i></p>	
If any child included in the application is adopted, certified copies of the adoption papers.	
If you have served in the armed forces of any country, certified copies of military service record or discharge papers	