



About this form

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

Who completes this sponsorship?

This form should be used to sponsor entertainers to temporarily enter and perform in Australia.

Include details of all visa applicants that you intend to sponsor, including entertainers, support personnel and any accompanying dependants.

Who can be an approved sponsor?

The criteria to be approved as a sponsor requires that the organisation or lawful resident must:

- be a lawfully established and actively operating entity in Australia (ie. a corporation, incorporated body or government agency); or
- be an Australian citizen, an Australian permanent resident or an eligible New Zealand citizen; and
- have signed the sponsorship undertakings at **Part J**; and
- have a good professional and financial standing; and
- make and have the capacity to comply with sponsorship undertakings; and
- have a satisfactory record of compliance with immigration laws of Australia.

Who should be included in the sponsorship?

All family members need to be listed on the sponsorship application, including family members who may wish to join their family later.

Check if a sponsorship fee is required

In certain circumstances a sponsorship fee may not apply. If a sponsorship fee is required, payment must accompany your application. Payment of the fee does not guarantee approval of the sponsorship and is generally not refundable.

Fees may be subject to adjustment at any time. Visa Application Charges may be subject to adjustment on 1 July each year. This may increase the cost of a visa.

To check the sponsorship fee, see form 990i *Charges* available from the Department of Immigration and Citizenship (the department) website www.immi.gov.au/allforms/990i.htm or check with the nearest office of the department.

Method of payment

To make a payment, please pay by credit card, debit card, bank cheque or money order made payable to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment.

Integrity of sponsorship

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your sponsorship being refused.

Lodging the sponsorship

It is a requirement of the Entertainment visa that the sponsorship application and visa application be lodged at the department's office in Sydney for an application to be valid. A faxed copy will be sufficient. You should lodge your sponsorship application with the visa applications at one of the following addresses:

In person

Parramatta Office
Department of Immigration and Citizenship
9 Wentworth Street
PARRAMATTA NSW 2150

or by post or courier

Sydney City Office
Department of Immigration and Citizenship
Level 2, Gateway House
26 Lee Street (near Railway Square)
SYDNEY NSW 2000

GPO Box 9984
SYDNEY NSW 2001

Fax number: 61 2 8861 4301

If you want to change any of the information you provided after you lodge this application, or if you want to withdraw it, contact the office by telephone or e-mail where the application was lodged.

Telephone: 61 2 8861 4302

E-mail: entertainment.visas@immi.gov.au

Sponsorship undertaking

The sponsor must sign the undertaking at **Part J** of the form.

The undertaking is provided to ensure that the entry of temporary residents should not result in financial cost to the Australian taxpayer. This means that the Australian Government can request a sponsor to reimburse it for any outstanding debts owed to the Commonwealth which are accrued by the entertainer during their stay in Australia.

This could include medical costs related to the visa applicant or their dependants, or travel costs if repatriation becomes necessary and the employee is unable or unwilling to pay for the costs involved.

It does not include personal debts that a sponsored person might owe to private individuals or organisations in Australia.

Continued on the next page ►

Monitoring of sponsorship undertakings

To ensure that the sponsorship undertakings are being met, the department may require sponsors to provide monitoring information. The department may also undertake site visits to ensure compliance with undertakings. Monitoring may include a site visit by officers of the department.

What happens after you lodge the sponsorship application?

Your application will be considered and in some cases you may be asked to provide additional information to enable a decision to be made.

You will be advised in writing whether your sponsorship has been approved or not.

If your application for sponsorship is refused, you will be given a reason for the decision as well as information about any review rights.

About the information you give

The department is authorised to collect information provided on this form under Part 2 of the *Migration Act 1958* 'Control of Arrival and Presence of Non-Citizens'. The information provided will be used for assessing your sponsorship, and for other purposes relating to the administration of the Migration Act.

The information provided might also be disclosed to agencies who are authorised to receive information relating to adoption, border control, business skills, citizenship, education, health assessment, health insurance, health services, law enforcement, payment of pensions and benefits, taxation, superannuation, review of decisions and regulation of migration agents.

The collection, access, storage, use and disclosure by the department of the information you provide in this form is governed by the *Privacy Act 1988* and, in particular, by the 11 Information Privacy Principles. The information form 993i *Safeguarding your personal information*, available from offices of the department, gives details of agencies to which your personal information might be disclosed.

Consent to communicate electronically

The department may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your application the department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to the department communicating with you by electronic means, the details you provide will only be used by the department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf and they wish to be contacted electronically, their signature is required on the form to indicate their consent to this form of communication.

Note: Electronic communication is the fastest means of communication available and the department prefers to communicate electronically because this results in faster processing.

Options for receiving written communications

You may authorise another person to receive all communications, both written and electronic, about your application with the department. You will be taken to have received any documents sent to that person as if they had been sent to you.

To do this you will need to complete **Part H Options for receiving written communications** and form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*. For an explanation of what a migration agent or exempt agent or authorised recipient can do please read the sections below.

To change or end the appointment of your migration agent or exempt agent or authorised recipient you must promptly advise the department in writing. You can do this by using form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*.

Authorised recipient information

An authorised recipient is someone you appoint to receive written communications about your application with the department.

All written communication about your application will be sent to your authorised recipient, unless you indicate that you wish to have health and/or character information sent directly to you.

The department will communicate with the most recently appointed authorised recipient as you may only appoint one authorised recipient at any time for a particular application.

Migration agent information

A migration agent is someone who can:

- advise you on the visa that may best suit you;
- tell you the documents you need to submit with your application;
- help you fill in the application and submit it; and
- communicate with the department on your behalf.

If you appoint a migration agent, the department will assume that your migration agent will be your authorised recipient, unless you indicate otherwise.

Your migration agent will be the person with whom the department will discuss your application and from whom it will seek further information when required.

You are not required to use a migration agent. However, if you use a migration agent, the department encourages you to use a registered migration agent. Registered agents are bound by the Migration Agents Code of Conduct, which requires them to act professionally in their clients' lawful best interests.

Immigration assistance

A person gives immigration assistance to you if he or she uses, or claims to use, his or her knowledge or experience in migration procedure to assist you with your visa application, request for ministerial intervention, cancellation review application, sponsorship or nomination.

In Australia a person may only lawfully give immigration assistance if he or she is a registered migration agent or is exempt from being registered. Only registered migration agents may receive a fee or reward for providing immigration assistance.

If an unregistered person in Australia, who is not exempt from registration, gives you immigration assistance they are committing a criminal offence and may be prosecuted.

Migration agents in Australia

Migration agents in Australia must be registered with the Migration Agents Registration Authority (MARA) unless they are exempt from registration.

Migration agents outside Australia

Migration agents who operate outside Australia do not have to be registered. The department may give some overseas agents an ID number. This number does not mean that they are registered.

Note: Some Australian registered migration agents operate overseas.

Exempt agents

The following people do not have to be a registered migration agent in order to provide immigration assistance, but they must not charge a fee for their service:

- a close family member (spouse, de facto partner, child, parent, brother or sister);
- a sponsor or nominator for this visa application;
- a member of parliament or their staff;
- an official whose duties include providing immigration assistance (eg. a Legal Aid provider);
- a member of a diplomatic mission, consular post or international organisation.

Further information on migration agents

Information on migration agents, including a list of registered migration agents, is available on the Migration Agents Registration Authority (MARA) website www.themara.com.au

You can also access information about migration agents on the department's website www.immi.gov.au

Home page **www.immi.gov.au**

General enquiry line

Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours).
If you are outside Australia, please contact your nearest Australian mission.

Please keep these information pages for your reference

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Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable

Part A – Sponsor details

1 Details of sponsoring organisation or person in Australia

Name of organisation or person

Street address of organisation or person

 POSTCODE

Postal address of organisation or person.

(If same as street address, write 'AS ABOVE')

 POSTCODE

2 Business telephone number

 (AREA CODE)

Name of contact person

3 Australian Business Number/Australian Company Number *(if applicable)*

4 Do you agree to the department communicating with you by fax, e-mail or other electronic means?

No

Yes Give details

Fax number

 (AREA CODE)

E-mail address

5 Have you previously been refused an application to have a sponsorship approved?

No

Yes Give details

6 Have you previously sponsored visa applicants for a temporary visa whose application has been refused?

No

Yes Give details

7 Have you previously had a sanction imposed on you as a sponsor for any temporary visa?

No

Yes Give details

8 Provide information that demonstrates your organisation's capacity to meet the sponsorship undertakings at Part J, including evidence that your organisation can fulfil the financial obligations of being a sponsor. *Attach supporting documents if required.*

Part F – Documents you must attach

- 17** Please attach the following documents to this sponsorship form.
Take a copy of the documents for your own records.

| Document | Attached? |
|--|--------------------------|
| Evidence, such as financial or annual reports, bank statements, audit reports, a statement on company letterhead, or other material to show: <ul style="list-style-type: none"> the type of business the company is operating; recent business undertakings; financial status; the size of the business including the number of employees and the location of offices or plants; and how long the company has been operating. | <input type="checkbox"/> |
| A statement outlining standard Australian wages and conditions for the contracted employment, and whether these standards will be met | <input type="checkbox"/> |
| A copy of the section of the contract which describes the employment undertaken by the entertainers | <input type="checkbox"/> |
| A copy of your licence as a theatrical agent <i>(if applicable)</i> | <input type="checkbox"/> |
| Details of accompanying dependants <i>(if applicable)</i> | <input type="checkbox"/> |
| Union consultations <i>(if applicable)</i> | <input type="checkbox"/> |

Part G – Assistance with this form

- 18** Did you receive assistance in completing this form?
No ▶ Go to Part H
Yes ▶ Please give details of the person who assisted you

Title: Mr Mrs Miss Ms Other

Family name

Given names

Address

POSTCODE

Telephone number or daytime contact

Office hours
COUNTRY CODE AREA CODE NUMBER
() ()

Mobile/cell

- 19** Is the person an agent registered with the Migration Agents Registration Authority (MARA)?
No
Yes ▶ Go to Part H

- 20** Is the person/agent in Australia?

No ▶ Go to Part H
Yes

- 21** Did you pay the person/agent and/or give a gift for this assistance?

No
Yes

Part H – Options for receiving written communications

- 22** All written communications about this application should be sent to:
(Tick one box only)

Myself ▶ All written communications will be sent to the address for communications that you have provided in this form.

OR

Authorised recipient ▶ You must complete form 956 *Appointment of a migration agent or exempt agent or other authorised recipient* and attach it to this application form. Form 956 is available from the department's website www.immi.gov.au

OR

Migration agent ▶

OR

Agent exempt from registration

Part I – Payment details

- 23** How will you pay your application charge?

Note: In Australia, debit card or credit card are the preferred methods of payment. Debit cards cannot be used for applications lodged by mail.

Bank cheque ▶ Please make payable to:
Money order ▶ Department of Immigration and Citizenship

Debit card ▶ Cannot be used for applications lodged by mail

Credit card ▶ Give details below

Payment by *(tick one box)* Australian Dollars

| | | |
|---|--------------------------------------|--------------------------|
| MasterCard <input type="checkbox"/> | Diners Club <input type="checkbox"/> | AUD <input type="text"/> |
| American Express <input type="checkbox"/> | JCB <input type="checkbox"/> | |
| Visa <input type="checkbox"/> | | |
| | | |

Credit card number

Expiry date MONTH / YEAR

Cardholder's name

Telephone number (AREA CODE)

Address

POSTCODE

Signature of cardholder

Credit card information will be used for charge paying purposes only.

Part J – Sponsorship undertaking

WARNING: Giving false or misleading information is a serious offence.

24 I/We accept responsibility for:

- all financial obligations to the Commonwealth incurred by the sponsored person arising out of the person's stay in Australia;
- compliance by the sponsored person with all relevant legislation and awards in relation to any employment entered into by the sponsored person in Australia;
- unless the Minister otherwise decides, compliance by the sponsored person with the conditions under which that person was allowed to enter Australia;
- ensuring that no variations will be made to the itinerary listed, nor make arrangements for additional venues, performances or appearances, including stage, shopping centres or television or for commercial advertising work on behalf of the entertainers without obtaining the prior approval of the Department of Immigration and Citizenship; and
- the provision of information about the sponsorship (or any information relating to the sponsor application or approval) to assist the department in the monitoring process.

I acknowledge that I may be responsible for all medical and hospital costs incurred in Australia by the sponsored person if they do not have adequate private health insurance.

Signature of sponsor or delegated officer of sponsor

Date DAY / MONTH / YEAR

Name

Job title/ position

We strongly advise that you keep a copy of your application and all attachments for your records.