



Australian Government

Department of Immigration  
and Citizenship

# Nomination for an Entertainment visa or Media and Film Staff visa

Form

1379

## About this form

Important – Please read this information carefully before you complete your nomination. Once you have completed the nomination we strongly advise that you keep a copy for your records.

All forms are available from the Department of Immigration and Citizenship (the department) website [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/). Forms are available in PDF file format and can be completed on screen, printed and mailed to the department.

## Who should use this form

This form should be used by organisations or eligible individuals that are an approved Entertainment sponsor or have lodged an application for approval as an Entertainment sponsor and wish to nominate people for an Entertainment visa or Media and Film Staff visa.

## Nomination arrangement NOT covered by this form

If you want to nominate a skilled person for long stay temporary business employment in Australia, you should complete form 1196N *Nominating overseas employees to work temporarily in Australia*.

You should complete form 1378 *Nomination for a temporary position* if you wish to nominate a person applying for one of the following visas:

- Exchange (subclass 411)
- Visiting Academic (subclass 419)
- Sport (subclass 421)
- Medical Practitioner (subclass 422)
- Domestic Worker (Executive) (subclass 427)
- Religious Worker (subclass 428)
- Occupational Trainee (subclass 442).

Forms 1196N and 1378 are available from the department's website [www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/)

## Nomination requirements

The nomination is to assess the nominated primary person's skills and experience to perform the duties of the nominated position.

It is important to ensure that nominations are lodged well before expiry of the approved sponsorship as a nomination can only be approved when the approved sponsorship is valid. If the sponsorship period ceases you will need to reapply and be approved as a sponsor to nominate further visa applicants.

## Who should be included in this nomination?

### Primary person

The person you consent to sponsor to work or undertake an activity in a nominated position in Australia.

### Secondary persons

#### • Partner

Partner means the spouse or de facto partner (including same-sex partner) of the primary person.

#### • Dependent child (under 18 years of age)

A dependent child is the child or step-child of the primary person or their partner where the primary person or their partner has legal responsibility for the child.

#### • Dependent child (aged 18 years and over) and other relatives

Dependent children aged 18 years and over, and other relatives of the primary person or their partner may be considered in the nomination if:

- they are not currently married, engaged to be married or in a de facto relationship;
- they are usually resident in the primary person's household;
- they rely on the primary person for financial support for their basic needs;
- the primary person has supported them for a substantial period;
- they rely on the primary person more than any other person or source; and
- they rely on the primary person as they are incapacitated for work.

All secondary persons who intend to accompany or later join the primary person in Australia must be included in the nomination.

## Secondary persons joining a sponsored primary person in Australia

Secondary persons not listed in this nomination and who seek to enter Australia at a later date will be required to provide a letter confirming that the sponsor will accept responsibility for them. As the sponsor, you will need to provide this letter to the secondary person(s) to lodge with their visa application.

## Sponsorship obligations

### Obligation to cooperate with inspectors

The sponsor must cooperate with inspectors appointed under the *Migration Act 1958* in determining whether:

- a sponsorship obligation is being, or has been, complied with; or
- circumstances, in which the department may take administrative action, exist or have existed (see page 3).

This obligation starts to apply on the day the sponsorship is approved.

This obligation ends 5 years after the day on which the approved sponsorship ceases.

### Obligation to keep records

The sponsor must keep records of their compliance with the obligations. All records must be reproducible and some must be capable of verification by an independent person. For a complete list of the records that must be kept, including the manner in which the records should be kept, see [www.immi.gov.au/skilled/sponsor-obligations-list.htm](http://www.immi.gov.au/skilled/sponsor-obligations-list.htm)

This obligation starts to apply on the day the sponsorship is approved.

This obligation ends 2 years after the concurrence of the following 2 events:

- the approved sponsorship ceases; and
- there are no sponsored persons in relation to the sponsorship.

However, no records need be kept for more than 5 years under this obligation.

### Obligation to provide records and information

The sponsor must provide records or information relating to the administration of sponsorship requested by written notice if the sponsor is required to keep the records or information:

- under a law of the Commonwealth or a state or territory; or
- the obligation to keep records.

The records and information must be provided in the manner, and within the timeframe, requested in the written notice.

This obligation starts to apply on the day the sponsorship is approved.

This obligation ends 2 years after the concurrence of the following 2 events:

- the approved sponsorship ceases; and
- there are no sponsored persons in relation to the sponsorship.

### Obligation to provide information to the department when certain events occur

The sponsor must provide certain information to the department when certain events occur. This information must be provided by registered post or e-mail, to a specified address and within 10 working days of the event occurring. For a complete list of the information and events, see [www.immi.gov.au/skilled/sponsor-obligations-list.htm](http://www.immi.gov.au/skilled/sponsor-obligations-list.htm)

This obligation starts to apply on the day the sponsorship is approved.

This obligation ends on the day after the concurrence of the following 2 events:

- the approved sponsorship ceases; and
- there are no sponsored persons in relation to the sponsorship.

### Obligation not to recover certain costs from a sponsored person

The sponsor must not recover, or seek to recover, from the sponsored person, all or part of the costs (including migration agent costs):

- in relation to the recruitment of the primary sponsored person;
- in association with becoming or being a sponsor or former approved sponsor.

This obligation starts to apply on the day the sponsorship is approved.

This obligation ends on concurrence of the following 2 events:

- the approved sponsorship ceases; and
- there are no sponsored persons in relation to the sponsorship.

### Obligation to pay costs incurred by the Commonwealth to locate and remove an unlawful non-citizen

The sponsor must pay costs incurred by the Commonwealth in locating and/or removing a sponsored person from Australia, if requested by written notice. The sponsor is liable to pay the Commonwealth the difference between the actual costs incurred by the Commonwealth (up to a maximum of AUD10,000) and any amount already paid under the obligation to pay travel costs to enable a sponsored person to leave Australia (see below).

This obligation starts to apply on the day on which the sponsored person becomes an unlawful non-citizen.

This obligation ends 5 years after the sponsored person leaves Australia. However, the sponsor is only liable for costs up to the time the sponsored person leaves Australia.

### Obligation to ensure primary sponsored person works or participates in the nominated occupation, program or activity

The sponsor must ensure that the primary sponsored person works or participates in the nominated occupation, program or activity. If a sponsor wants to employ or engage a primary sponsored person in a different occupation, program or activity, the sponsor must lodge a new nomination in respect of that occupation, program or activity for the primary sponsored person.

This obligation starts to apply on the day on which the primary sponsored person is granted a visa, unless he or she already holds a visa in which case the obligation starts to apply on the day the sponsor's nomination for the primary sponsored person is approved.

This obligation ends on the day (whichever is the earliest):

- on which a nomination by another sponsor in relation to the primary sponsored person is approved;
- on which the primary sponsored person is granted a substantive visa of a different subclass to the one they last held (if the primary sponsored person is granted another substantive visa of the same type they last held in order to continue to work for the sponsor, the obligation continues); or
- the person has left Australia and the relevant visa (and any subsequent bridging visa) is no longer in effect.

## Obligation to secure an offer of a reasonable standard of accommodation

Where the primary sponsored person is not receiving a salary or wages, the sponsor must secure an offer of a reasonable standard of accommodation for the sponsored persons while they are in Australia. For a guide to what is 'a reasonable standard' see [www.immi.gov.au/skilled/sponsor-obligations-list.htm](http://www.immi.gov.au/skilled/sponsor-obligations-list.htm)

This obligation starts to apply:

- if the sponsored person holds a subclass 420 visa – on the day on which a nomination by the sponsor of an occupation or activity for the primary sponsored person is approved;
- if the sponsored person does not hold a subclass 420 visa on the day the nomination is approved – on the day the person is granted a subclass 420 visa.

This obligation ends on the day (whichever is the earliest):

- on which a nomination by another sponsor in relation to the sponsored person is approved;
- on which the sponsored person is granted a substantive visa of a different subclass to the one they last held (if the primary sponsored person is granted another substantive visa of the same type they last held in order to continue to work for the sponsor, the obligation continues); or
- the sponsored person has left Australia and the relevant visa (and any subsequent bridging visa) is no longer in effect.

## Sanctions for failing to satisfy sponsorship obligations

If the sponsor fails to satisfy a sponsorship obligation, the Minister may take one or more of the following actions:

Administrative

- bar the sponsor, for a specified period, from sponsoring more people under the terms of one or more existing approvals as a sponsor for different kinds of visas;
- bar the sponsor, for a specified period, from making future nominations for approval as a sponsor in relation to one or more classes of sponsor;
- cancelling one or all of the sponsor's existing approvals as a sponsor;

Civil

- apply to a Court for a civil penalty order of up to AUD33,000 for a corporation and AUD6,600 for an individual for each failure; or
- issue an infringement notice of up to AUD6,600 for a body corporate and AUD1,320 for an individual for each failure.

## Other reasons why administrative action may be taken

There are a number of other circumstances (besides failure to satisfy a sponsorship obligation) in which the administrative actions described in the dot points above may be taken:

- provision of false or misleading information to the Department of Immigration and Citizenship or the Migration Review Tribunal;
- the sponsor no longer satisfies the criteria for approval as a sponsor or for variation of a term of that approval;
- the sponsor has been found by a court or competent authority to have contravened a Commonwealth, state or territory law; or
- a primary sponsored person is found to have contravened a law relating to the licensing, registration or membership required in order to work in the nominated occupation.

## Monitoring

If you are approved as a sponsor you must comply with the sponsorship obligations (as outlined above). The department will monitor compliance with the sponsorship obligations and whether associated visa holders are abiding by their visa conditions.

Routine monitoring is conducted from time to time and monitoring may also be initiated based on information provided to the department. This may take place during the approved sponsorship period and for up to 5 years after the sponsorship ceases.

The department conducts monitoring in 3 main ways:

- exchanging information with other Commonwealth, state and territory government agencies, including the Department of Education, Employment and Workplace Relations and the Australian Taxation Office;
- written requests to the sponsor to provide information in accordance with the obligation to provide records and information;
- site visits, usually to the sponsored business premises, with or without notice.

Monitoring may include investigations being conducted by Commonwealth officers called inspectors. Inspectors have certain investigative powers under the *Migration Act 1958*. Failure to cooperate with inspectors is a breach of the sponsorship obligations and the department may take action against the sponsor. For details on the actions the department may take refer to *Sanctions for failing to satisfy sponsorship obligations* in this form.

All written communication about the department's monitoring requirements will be sent directly to you, unless you have authorised another person, including migration agents, to act and receive information on your behalf. The sponsorship obligations (including the obligations to cooperate and provide information to the department) will remain with you as the sponsor even if you have authorised another person to act and receive information on your behalf.

## Salary or wages

The salary or wages payable to the primary sponsored person in relation to the proposed work is required to be in accordance with Australian labour laws and practices.

If there is no award, and it is not a volunteer position, the primary sponsored person is to receive at least the minimum Federal award rate.

## Unpaid positions

A nomination for an unpaid position can only be approved where the work or activity to be undertaken would not attract a salary or wage if undertaken by an Australian citizen or an Australian permanent resident.

If the nomination relates to a volunteer position the primary sponsored person will receive no remuneration for doing the work or activity other than reimbursement of reasonable expenses incurred by the person in doing the work.

## Integrity of the nomination

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays, your nomination being refused and imposition of one or more of the sanctions listed.

## Non-profit production (Entertainment visa requirement only)

Any organisation wanting to sponsor performers for a non-profit engagement will need to support this requirement with a strong case that sets out why the engagement does not serve the organisation's commercial interests and addresses issues of profit/revenue distribution, entry fees etc.

Claims that an organisation is a non-profit entity must be supported by documentary evidence such as governing documents that prevent them from distributing profits or assets for the benefit of particular persons, documents of incorporation as a non-profit association under state law or listing on the Australian Tax Office Gift Register as a deductible gift recipient (DGR).

## How to apply

### Step 1 – Check if a nomination fee is required

Not all nominations attract a fee but when a prescribed fee is applicable the nomination will not be valid unless payment has been received.

If a nomination fee is required, payment **must** accompany your nomination. Payment of the fee does not guarantee approval of the nomination and is generally not refundable.

Fees may be subject to adjustment at any time. To check the nomination fee, see form 990i *Charges* available from the department's website

[www.immi.gov.au/allforms/990i.htm](http://www.immi.gov.au/allforms/990i.htm) or check with the nearest office of the department.

### Method of payment

To make a payment, please pay by credit card, debit card, bank cheque or money order made payable to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment.

### Step 2 – How to fill in this form

Use a black or blue pen, and write neatly in English using BLOCK LETTERS.

If you need more space to answer questions or wish to provide additional relevant information, attach a signed and dated sheet with these details.

Use the Checklist at **Part H** to make sure you have answered all the questions and provided everything required.

Any alterations made before you lodge the form must be dated and initialled.

## Step 3 – Lodge your nomination

You will need a separate nomination for each position you are seeking to fill except where you intend to nominate a group of performers entering under a performing contract. You can include these people and their support personnel in the one nomination by attaching a list of the nominees and their details. However, a separate fee will apply to each nominated primary person.

If you are nominating a person applying for a Media and Film Staff visa, the nomination **must** be lodged at the office listed below. It is recommended that you lodge the nomination before or at the same time as the visa application. The visa application will not be assessed until the nomination is decided.

If you are nominating a person applying for an Entertainment visa, you will need to lodge both the nomination and visa application(s) together at the office listed below.

Applications and nominations should be lodged in person, by a representative or sent by mail or fax to one of the following addresses:

Street addresses:

Parramatta Office

Department of Immigration and Citizenship  
9 Wentworth Street  
PARRAMATTA NSW 2150

or

Sydney City Office

Department of Immigration and Citizenship  
Level 2, Gateway House  
26 Lee Street (near Railway Square)  
SYDNEY NSW 2000

Mail address:

GPO Box 9984  
SYDNEY NSW 2001

Fax: 61 2 8861 4301

Pre-lodgement enquiries: [entertainment.visas@immi.gov.au](mailto:entertainment.visas@immi.gov.au)

## What happens next?

It is important that you lodge the nomination with all the documents necessary to make an assessment. Lodging a complete nomination assists case officers in making a fair and complete assessment of your claims and results in faster processing times. You may be asked to provide additional information to enable a decision to be made.

You will be advised in writing whether or not the nomination has been approved. If the nomination has not been approved, you will be given a reason for the decision as well as information about your review rights.

If you are approved for a sponsorship arrangement and the nomination is also approved, you should provide a copy of the sponsor approval letter to the person you have nominated to fill the position.

## About the information you give

The department is authorised to collect information provided on this form under Part 2 of the *Migration Act 1958* 'Control of Arrival and Presence of Non-Citizens'. Information provided will be used for assessing your nomination, and for other purposes relating to the administration of the Migration Act.

To ensure the integrity of the visa program, the department has a thorough monitoring process to assist in ensuring compliance with all program requirements and all relevant Australian laws.

The department will disclose your information to other Commonwealth, state and territory government departments and agencies for the purposes of administering migration legislation, and when it may assist another agency to perform a regulatory function. These departments and agencies include the Fair Work Ombudsman, Department of Foreign Affairs and Trade, Department of Education, Employment and Workplace Relations, Australian Taxation Office and Commonwealth, state and territory departments and agencies responsible for health, workplace safety, public safety, industrial relations, law enforcement, taxation, superannuation, fair trading and trade practices legislation.

The collection, access, storage, use and disclosure by the department of the information you provide in this form is governed by the *Privacy Act 1988* and, in particular, by the 11 Information Privacy Principles. The information form 993i *Safeguarding your personal information*, available from offices of the department, gives details of agencies to which your personal information will be disclosed. Form 993i is also available from the department's website

[www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/)

## Options for receiving written communication

You may authorise another person to receive all communications, both written and electronic, about your nomination with the department. You will be taken to have received any documents sent to that person as if they had been sent to you.

To do this you will need to complete **Part F Options for receiving written communications** and form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*. For an explanation of what a migration agent or exempt agent or authorised recipient can do please read the sections below.

To change or end the appointment of your migration agent or exempt agent or authorised recipient you must promptly advise the department in writing. You can do this by using form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*.

## Authorised recipient information

An authorised recipient is someone you appoint to receive written communications about your nomination with the department.

All written communication about your nomination will be sent to your authorised recipient, unless you indicate that you wish to have health and/or character information sent directly to you.

The department will communicate with the most recently appointed authorised recipient as you may only appoint one authorised recipient at any time for a particular nomination.

## Migration agent information

A migration agent is someone who can:

- advise you on the visa that may best suit the person you intend to sponsor;
- tell you the documents you need to submit with your nomination;
- help you fill in the nomination and submit it; and
- communicate with the department on your behalf.

If you appoint a migration agent, the department will assume that your migration agent will be your authorised recipient, unless you indicate otherwise.

Your migration agent will be the person with whom the department will discuss your nomination and from whom it will seek further information when required.

You are not required to use a migration agent. However, if you use a migration agent, the department encourages you to use a registered migration agent. Registered agents are bound by the Migration Agents Code of Conduct, which requires them to act professionally in their clients' lawful best interests.

## Immigration assistance

A person gives immigration assistance to you if he or she uses, or claims to use, his or her knowledge or experience in migration procedure to assist you with your visa application, request for ministerial intervention, cancellation review application, sponsorship or nomination.

In Australia a person may only lawfully give immigration assistance if he or she is a registered migration agent or is exempt from being registered. Only registered migration agents may receive a fee or reward for providing immigration assistance.

If an unregistered person in Australia, who is not exempt from registration, gives you immigration assistance they are committing a criminal offence and may be prosecuted.

## Migration agents in Australia

Migration agents in Australia must be registered with the Office of the Migration Agents Registration Authority (Office of the MARA) unless they are exempt from registration.

## Migration agents outside Australia

Migration agents who operate outside Australia do not have to be registered. The department may give some overseas agents an ID number. This number does not mean that they are registered.

**Note:** Some Australian registered migration agents operate overseas.

## Exempt agents

The following people do not have to be a registered migration agent in order to provide immigration assistance, but they must not charge a fee for their service:

- a close family member (spouse, de facto partner, child, parent, brother or sister);
- a sponsor for this nomination;
- a member of parliament or their staff;
- an official whose duties include providing immigration assistance (eg. a Legal Aid provider);
- a member of a diplomatic mission, consular post or international organisation.

## Further information on migration agents

Information on migration agents, including a list of registered migration agents, is available on the Office of the MARA website [www.mara.gov.au](http://www.mara.gov.au)

You can also access information about migration agents on the department's website [www.immi.gov.au](http://www.immi.gov.au)

## Consent to communicate electronically

The department may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your nomination the department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to the department communicating with you by electronic means, the details you provide will only be used by the department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf and they wish to be contacted electronically, their signature is required on the form to indicate their consent to this form of communication.

**Note:** Electronic communication is the fastest means of communication available and the department prefers to communicate electronically because this results in faster processing.

*Home page*

**[www.immi.gov.au](http://www.immi.gov.au)**

*General enquiry line*

Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours).  
If you are outside Australia, please contact your nearest Australian mission.

*Please keep these information pages for your reference*



# Nomination for an Entertainment visa or Media and Film Staff visa

You will need a separate nomination for each position you are seeking to fill except where you intend to nominate a group who intend to take part in a production. You can include these people and their support staff in the one nomination by attaching a list of the nominees and their details.

A separate fee will apply for each nominated position.

Additional forms are available from the department's website  
[www.immi.gov.au/allforms/](http://www.immi.gov.au/allforms/)

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable

## Part A – General information

**1** Are you an approved Entertainment Sponsor or have you lodged a sponsor application?

No  Complete and lodge a form 1377 *Application for approval as a temporary residence sponsor*

Yes  Sponsor name

Business name

Australian Business Number (ABN) (if applicable)

Approval date 

DAY	MONTH	YEAR
/	/	/

Sponsor class

Sponsorship Application ID number (if known)

The Sponsorship Application ID number can be found on the approval letter from the department

**2** Do you agree to the department communicating with you by fax, e-mail or other electronic means?

No

Yes  Give details

Fax number 

(AREA CODE )
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E-mail address

**3** Your contact officer for enquiries about your nomination

**Note:** This person is different to an authorised recipient, migration agent or exempt agent (if applicable)

Name

Position in organisation

Office hours telephone 

(AREA CODE )
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**4** How will Australia benefit by you nominating the primary person?  
*(Tick all that apply)*

Meeting a critical skill shortage (occupation is listed on Critical Skills list)

Employment and training opportunities for Australian citizens or permanent residents

Expansion of local business and export activity

Improvement of business links with international markets

Introduction and transfer of new skills and technology

Competitiveness within the sectors of the Australian economy

Promotion of cultural enrichment

Advancement of international goodwill/capacity building

Give details explaining the benefits


*If insufficient space, attach a signed and dated sheet giving details*

**5** Is your organisation funded wholly or in part by the Commonwealth and approved by the Secretary of the department for the purposes of exemption from payment of the nomination fee?

No

Yes

- 6 Which visa will the primary person apply for?  
 Entertainment visa  ► Go to Part B  
 Media and Film Staff visa  ► Go to Part C

**Part B – Entertainment position**

7 What is the proposed period of employment or activity?  
 From 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

8 What is the proposed period of stay?  
 From 

DAY	MONTH	YEAR
/	/	

 to 

DAY	MONTH	YEAR
/	/	

9 Contact details of where the employment or activities will take place  
*If part of a touring group, write 'See Question 19' and ensure you provide the itinerary at Question 19*

1. 

POSTCODE

  
 Telephone 

(AREA CODE		)
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2. 

POSTCODE

  
 Telephone 

(AREA CODE		)
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*If more than 2 addresses, attach a signed and dated sheet giving the additional details*

- 10 The nominated position(s) is: *(Tick one or more boxes)*
- for a performer in television or film production (government subsidised)
  - for a performer in television or film production (**not** government subsidised) ► You must provide a performing contract between the employer and primary person
  - for a performer **not** in television or film production
  - for a person to support an entertainer or group of entertainers ► You must provide an employment contract between the performer and the support personnel
  - for a non performing production participant, eg. a Director or Producer ► You must provide a contract between the employer and primary person
  - related to a non-profit production ► You must provide a formal letter of invitation from the organisation organising the engagement

11 Will the primary person be employed or engaged in Australia by any other organisation or individual?

No   
 Yes  ► Name of organisation or individual  

--

Name of contact officer  

--

Australian Business Number/Australian Company Number  

--

Business address  

POSTCODE

Office hours telephone  

(AREA CODE		)
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Give details of the arrangement you have with the organisation or individual for the employment/engagement of the primary person, including the number of hours per week they will spend with the organisation or individual


*If insufficient space, attach a signed and dated sheet giving details*

12 Who will be paying the primary person's salary?

See *Salary or wages* on page 3

- Nominee will not be paid
- You or your organisation  ► Give details
- Another organisation or eligible individual


*If insufficient space, attach a signed and dated sheet giving details*



**19** Give details of the entertainers itinerary, including any planned radio, television or promotional engagements

**Note:** No variations can be made to the itinerary unless you have prior approval from the department.

Venue	Date						Number of performances	Duration of each performance
	From			To				
	DAY	MONTH	YEAR	DAY	MONTH	YEAR		
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*If insufficient space, attach a signed and dated sheet giving details*

**20** Give details of all nominated primary people

Group or event name (if applicable)

Primary person's full name	Date of birth			Present country of citizenship and passport number	Stage name	Type of entertainer/ support personnel	Remuneration (AUD)	Does this person have any accompanying dependants?
	DAY	MONTH	YEAR					
-----	/	/		-----	-----	-----		No <input type="checkbox"/> Yes <input type="checkbox"/>
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*If insufficient space, attach a signed and dated sheet giving details*

**21** Give details of all secondary persons who intend to accompany the nominated primary person

Secondary person's full name	Date of birth			Country of birth	Present country of citizenship	Passport number	Name of primary person	Relationship to primary person
	DAY	MONTH	YEAR					
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*If insufficient space, attach a signed and dated sheet giving details*







## Part D – Details of nominated persons

**38** Primary person's full name

Family name

Given names

**39** Sex Male  Female

**40** Primary person's date of birth

DAY MONTH YEAR

/ /

**41** Place of birth

Town/city

Country

**42** Primary person's current residential address

**Note:** A post office box address is not acceptable as a residential address.

POSTCODE

**43** Primary person's passport number

**44** Primary person's country of citizenship

**45** Primary person's contact details

COUNTRY CODE AREA CODE NUMBER

Office hours ( ) ( )

After hours ( ) ( )

Mobile/cell

**46** Proposed date of arrival in Australia (if overseas)

DAY MONTH YEAR

/ /

**47** Provide the primary person's experience, qualifications, training and skills relevant to the proposed occupation or activity in Australia

Attach a copy of relevant qualifications and curriculum vitae (CV)  
(if insufficient space, attach a signed and dated sheet giving details)

Experience relevant to position

Educational qualifications including trade or professional qualifications

Training (including on-the-job training)

Other relevant skills

**48** Will the primary person be accompanied by any secondary persons?

See *Who should be included in this nomination?* on page 1 for more information

Not known

No

Yes  Give details of all secondary persons

*If there are more than 6 family members, please copy this page and attach it to this form with additional details*

1. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number

2. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number

3. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number

4. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number

5. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number

6. Family name   
Given names   
Sex Male  Female   
Date of birth   
Country of birth   
Relationship to primary person   
Country of citizenship   
Passport number



## Part H – Document checklist

**55** You may need to attach the following documents to this application. Take a copy of the documents for your own records.

Tick  when completed

Document	Attached?
Details of salary package – provide a detailed breakdown of salary/remuneration	<input type="checkbox"/>
Duties description – provide a complete list of duties to be performed and what each duty involves	<input type="checkbox"/>
Provide evidence of the employment arrangement with the primary person to show: <ul style="list-style-type: none"> <li>• a direct employment relationship; or</li> <li>• that you intend to supply the services of the primary person to another organisation by a contract of service</li> </ul>	<input type="checkbox"/>
Copy of the nominated primary person's relevant qualifications and curriculum vitae (CV)	<input type="checkbox"/>

### Entertainment visa subclass 420

A copy of the section of the contract which describes the employment undertaken by the nominated person	<input type="checkbox"/>
The Arts Certificate from Arts Minister (entertainers involved in television or film production only)	<input type="checkbox"/>
Copy of the relevant licences held by employer	<input type="checkbox"/>

### Non-profit productions only

The formal invitation to the nominated primary person	<input type="checkbox"/>
Statement setting out why the engagement does not serve the organisation's commercial interests, including issues such as profit/revenue distribution, entry fees	<input type="checkbox"/>

### Non-profit organisation

<ul style="list-style-type: none"> <li>• Governing documents that details the prevention of distributing profits or assets for the benefit of particular persons;</li> <li>• Documents of incorporation as a non-profit association; or</li> <li>• Listing on the Australian Tax Office Gift Register</li> </ul>	<input type="checkbox"/>
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### Media and Film Staff visa subclass 423 (for journalists only)

Letter of support from the overseas news organisation	<input type="checkbox"/>
Accreditation as a media personnel	<input type="checkbox"/>

### Media and Film Staff visa subclass 423 (commercial and documentary workers)

Proposed subject matter and locations in Australia	<input type="checkbox"/>
Statement detailing the purpose for which the film/videotape will be used, and in particular, whether it is intended for use in Australia	<input type="checkbox"/>
Statement detailing the number of personnel hired and their occupations	<input type="checkbox"/>
Statement detailing why there is no suitable person in Australia who is capable of doing, and available to do, the work	<input type="checkbox"/>
Statement detailing why the work would not be contrary to the interests of Australia	<input type="checkbox"/>

### Primary person and secondary persons

Certified copies of the page from the passports showing the photo and details for all nominated people included in this application	<input type="checkbox"/>
Other documentation in support of the nomination	<input type="checkbox"/>

## Part I – Sponsor declaration

**WARNING:** Giving false or misleading information is a serious offence.

**56** I declare that the details provided on this form are correct.

I understand the sponsorship obligations and other sponsorship requirements and understand that I/the organisation are bound by the sponsorship obligations and other sponsorship requirements with respect to all primary and secondary persons that I/the organisation consents to sponsor in writing.

**Signature of authorised officer**

Date 

DAY	MONTH	YEAR
	/	

Full name (block letters)

Position in the business

Office hours telephone

(AREA CODE )

We strongly advise that you keep a copy of your application and all attachments for your records.