



Form 1195 *Proof of identity and declaration* is to be completed and provided to the Department of Immigration and Citizenship (the department):

- for each additional child when there are more than 3 children included on forms 1300t *Application for Australian citizenship by conferral – General eligibility* or 1290 *Application for Australian citizenship by conferral – Other situations*;
- if you have applied for citizenship online.

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

## Integrity of application

The department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays and possibly your application being refused.

## Proof of identity

### Declaration

The proof of identity declaration must be completed by a person who:

- is an Australian citizen; and
- is not related by birth or marriage; and
- has known the applicant for at least 12 months; and
- currently belongs to one of the professions or occupations listed on pages 1 and 2; and
- is easily contactable by telephone during normal working hours.

### Photograph

Applicants must also provide a passport size photograph. The photograph must be endorsed on the back with these words, 'This is a true photograph of (applicant's name in full)'. The same signature must be used to sign the photograph and proof of identity declaration. The Australian citizen must have known the applicant for at least 12 months and belongs to one of the professions or occupations listed on pages 1 and 2.

The photograph must:

- be not more than 6 months old; and
- be a full front view of the applicant's head. If the applicant wears a head covering for religious reasons, we will accept a photograph which shows the applicant's facial features. If the applicant normally wears prescription glasses, glasses with untinted lenses should be worn in the photograph; and
- have a plain, light coloured background; and
- be of good quality and not laser printed.

**Note:** If the applicant is:

- overseas the proof of identity declaration and endorsed photograph can be completed by a citizen of the applicant's country of residence who has known the applicant for at least 12 months and belongs to one of the professions or occupations listed on pages 1 and 2; or
- under 6 years of age the photograph may be endorsed and the declaration made by an Australian citizen who has known the applicant for less than 12 months and belongs to one of the professions or occupations listed on pages 1 and 2.

If the child is overseas the photograph may be endorsed by a citizen of the child's country of residence who belongs to one of the professions or occupations listed on pages 1 and 2.

### People from the following list of professions and occupations can complete the proof of identity declaration

1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
2. Bailiff
3. Bank officer with 5 or more years of continuous service
4. Building society officer with 5 or more years of continuous service
5. Chiropractor (licensed or registered)
6. Clerk of court
7. Commissioner for Affidavits
8. Commissioner for Declarations
9. Credit union officer with 5 or more years of continuous service
10. Dentist (licensed or registered)
11. Fellow of the National Tax Accountant's Association
12. Finance company officer with 5 or more years of continuous service
13. Judge of a court
14. Justice of the peace
15. Legal practitioner (licensed or registered)
16. Magistrate
17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
18. Master of a court
19. Medical practitioner (licensed or registered)
20. Member of Chartered Secretaries Australia
21. Member of Engineers Australia, other than at the grade of student
22. Member of the Association of Taxation and Management Accountants
23. Member of the Australian Defence Force with 5 or more years of continuous service
24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

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25. Member of the Parliament of the Commonwealth, a state, a territory Legislature, or a local government authority of a state or territory
26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
27. Nurse (licensed or registered)
28. Optometrist (licensed or registered)
29. Permanent employee of Commonwealth, state or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registrar, or Deputy Registrar, of a court
36. Sheriff
37. Teacher employed on a full-time basis at a school or tertiary education institution
38. Veterinary surgeon (licensed or registered).

## Department of Immigration and Citizenship contact details

### Australian Capital Territory

GPO Box 717  
CANBERRA ACT 2601

### New South Wales

GPO Box 9984  
SYDNEY NSW 2001

### Northern Territory

GPO Box 864  
DARWIN NT 0801

### Queensland

#### Queensland state office

GPO Box 9984  
BRISBANE QLD 4001

#### Cairns office

PO Box 1269  
CAIRNS QLD 4870

#### Gold Coast office

PO Box 2868  
SOUTHPORT QLD 4215

### Thursday Island office

PO Box 299  
THURSDAY ISLAND QLD 4875

### South Australia

GPO Box 2399  
ADELAIDE SA 5001

### Tasmania

GPO Box 794  
HOBART TAS 7001

### Victoria

#### Melbourne office

GPO Box 241  
MELBOURNE VIC 3001

#### Dandenong office

Private Mail Bag 5001  
DANDENONG VIC 3175

### Western Australia

Locked Bag 7  
NORTHBRIDGE WA 6865

*Home page* **[www.citizenship.gov.au](http://www.citizenship.gov.au)**

*Citizenship  
information line*

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

*Please keep these information pages for your reference*



**To be completed by an applicant aged 16 years or over or by a responsible parent on behalf of an applicant under 16 years of age**

Please use a pen, and write neatly in English using BLOCK LETTERS.

*Applicant details*

**1** Family name

Given names

Date of birth  / /

Current residential address

**Note:** You must tell the department if your address changes after you lodge this form.

Current postal address

*(If the same as residential address, write 'AS ABOVE')*

**Note:** You must tell the department if your address changes after you lodge this form.

Telephone numbers

Work

Home

Mobile/cell

Transaction Reference Number

*(the number that you were given when you lodged your online application)*

*Proof of identity declaration*

**2** *I declare that I have known* (full name of applicant)

Family name

Given names

for  year(s) and vouch for his/her identity.

*I have endorsed the back of his/her photograph.*

**Signature**

Date  / /

*Details of the person who is making the proof of identity declaration*

**3** Family name

Given names

Address (home or business)

Telephone numbers

Work

Home

Mobile/cell

Profession or occupation group number

Continued on the next page ►

# Declaration by applicant

**WARNING:** Giving false or misleading information is a serious offence.

- 4** Complete this declaration if you are the main applicant and are aged 16 years or over.
- I declare that the information I supplied in my online application form is complete, truthful and correct in every detail.
  - I authorise the Department of Immigration and Citizenship to make enquiries necessary and to disclose relevant information necessary to determine my eligibility for Australian citizenship.
  - I acknowledge that this application constitutes an application for evidence of Australian citizenship.
  - I recognise that by becoming an Australian citizen I will become a formal member of the community of the Commonwealth of Australia.
  - I understand that Australian citizenship is a shared identity, a common bond which unites all Australians while respecting their diversity.
  - I understand that:
    - Australian society values respect for the freedom and dignity of the individual, freedom of religion, commitment to the rule of law, parliamentary democracy, equality of men and women and a spirit of egalitarianism that embraces mutual respect, tolerance, fair play and compassion for those in need, and the pursuit of the public good;
    - Australian society values equality of opportunity for individuals, regardless of their race, religion or ethnic background;
    - the English language, as the national language, is an important unifying element of Australian society.
  - I accept that Australian citizenship involves reciprocal rights and responsibilities. The responsibilities of citizenship include obeying Australian laws, including those relating to voting at elections and serving on a jury.
  - In seeking to become an Australian citizen, I undertake to accept these responsibilities and respect the values of Australian society.
  - I recognise that a prosperous, successful and peaceful Australia depends upon the support of all Australians, including me, for those things that we value and share.

**Signature of applicant**

Date

A responsible parent is to complete the following declaration if the applicant(s) is under 16 years of age.

- I declare that I am a responsible parent of the applicant(s).
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I consent to the conferral of Australian citizenship to my child(ren)/adopted child(ren) with my full acceptance of the consequences resulting from that acquired citizenship status at law.
- I authorise the Department of Immigration and Citizenship to make any enquiries necessary and to disclose relevant information necessary to determine the eligibility of the applicant(s) for Australian citizenship.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.

**Signature of responsible parent**

Date

Full name of responsible parent

Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Work	( )	( )	
Home	( )	( )	
Mobile/cell			

We strongly advise that you keep a copy of your application and all attachments for your records.