



# Award for Client Service Excellence (ACSE) nomination form



Have you received or observed high quality client service within the department?

Excellence in client service is recognised quarterly by the secretary through the ACSE. This award acknowledges staff who demonstrate the highest standard of professionalism and integrity in their daily work.

The Department of Immigration and Citizenship (DIAC) wants to know when its staff have offered excellent service to clients and stakeholders. Please take the opportunity to nominate if you have been happy with the service you received.

## Nominating

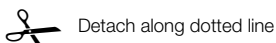
You can nominate a staff member for an ACSE by using the online nomination form.

See: ACSE nomination form <http://www.immi.gov.au/contacts/forms/email/eform-client-service-award.htm>

Alternatively, you can forward your written nomination to:

Director  
Client Feedback and Standards Section  
Department of Immigration and Citizenship  
PO Box 25  
Belconnen ACT 2616

Excellence is all around us—let's recognise it!



Detach along dotted line

## Make a nomination

Please complete the following details to nominate a DIAC staff member who has provided exceptional client service.

Your name: \_\_\_\_\_

Organisation/group: \_\_\_\_\_

Contact email: \_\_\_\_\_

Address: \_\_\_\_\_

Name of DIAC staff member: \_\_\_\_\_

Provide details of the excellent client service provided by the staff member: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_